



College of Saint Mary strives to create a safe, inclusive educational environment where every person's worth and dignity is valued and nurtured. Applicants representing diverse backgrounds and experiences are highly encouraged to apply.

## **Director, Annual Giving and Events**

**Do you thrive in an environment focused on reaching goals? Do you enjoy managing and executing events?** If so, you might be the perfect fit for the Director of Annual Giving and Events position. This position is an integral part of the Alumni and Donor Relations team.

### **Our Idea of a Perfect Candidate Is Someone Who:**

- Is creative yet organized and goal driven.
- Embodies CSM's mission and the education and empowerment of women.
- Is a great team player.

### **Our Ideal Candidate's Education and Experience Include:**

- A Bachelor's degree.
- A minimum of two years' experience in a nonprofit setting, or a sales background with annual quotas, with preference given to a fundraising or higher education background.

### **This Position Is Responsible For:**

- All annual giving activities including direct mail appeals, phone-a-thon, annual giving day, and others.
- Management and coordination of all alumni and donor events.

### **Why You Want to Be on This Team:**

- You would be a part of a Mission-centered team, who work together to serve our community.
- You would enjoy full-time benefits including health insurance, paid time off, tuition remission programs, 403(b) with employer match, employee wellness time, and more!
- Free access to the campus recreation facilities, including a full gym, pool, and walking trail.
- CSM is committed to supporting the work-life balance of its faculty and staff.

### **Application**

Please have a resume, cover letter, and contact information for three professional references, including one supervisor, ready to upload during the application process.

Please apply using the following link: [Director, Annual Giving and Events](#)

*College of Saint Mary is a Catholic university providing access to education for women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, sexual orientation, gender identity, pregnancy, age, national origin, disability, veteran status, marital status or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.*