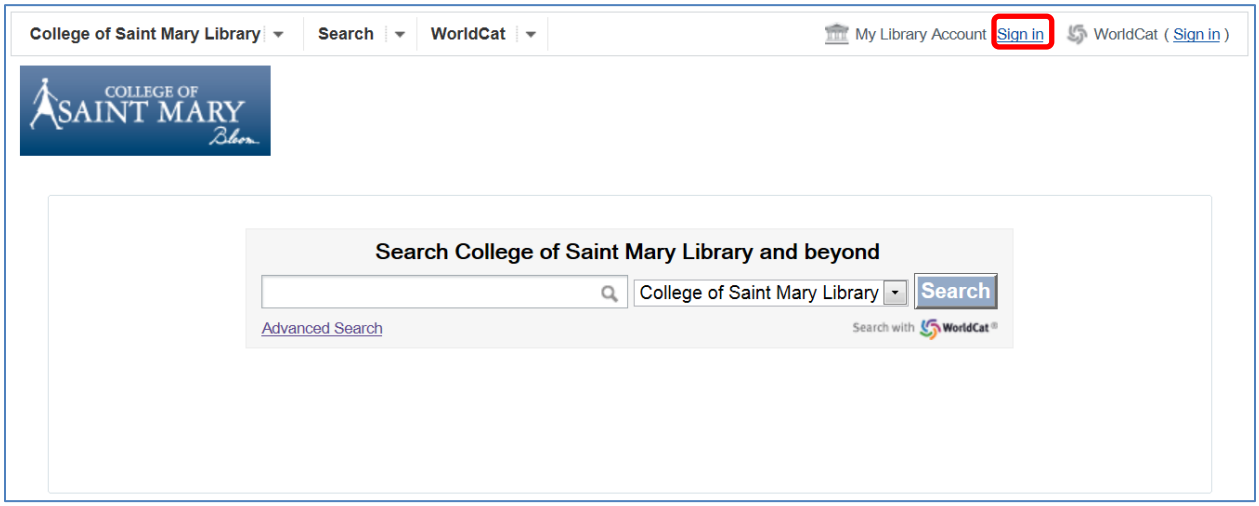
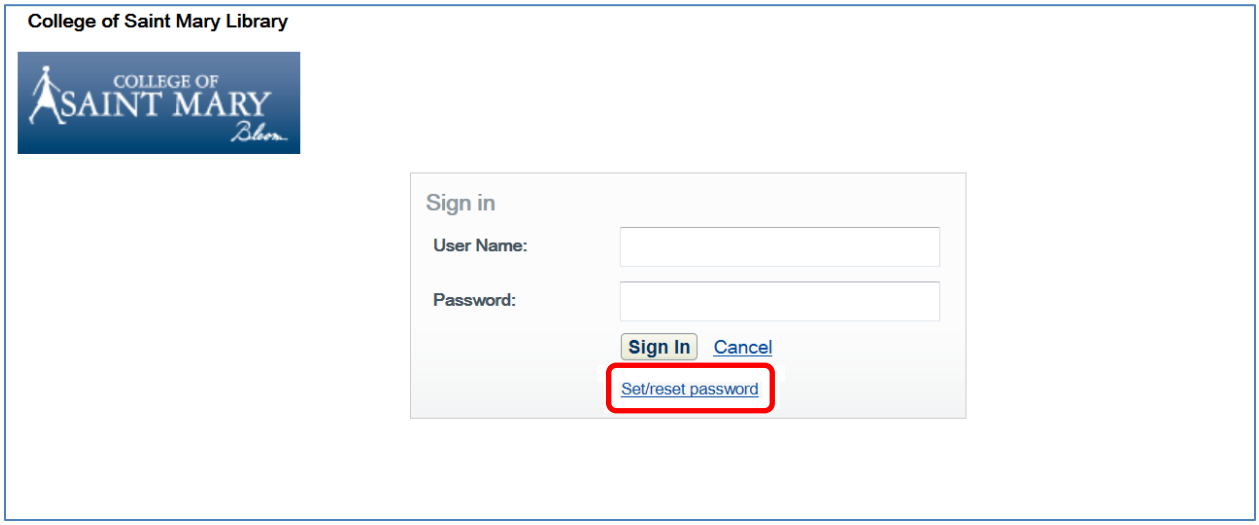
Accessing Your Library Account

1. Navigate to the College of Saint Mary library on-line catalog (http://collegeofsaintmarylibrary.worldcat.org).

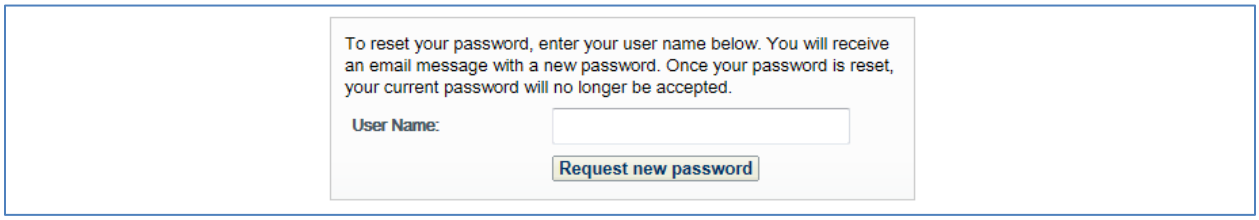
2. Click on the My Library Account "Sign in" link.



3. Click on the "Set/reset password" link.

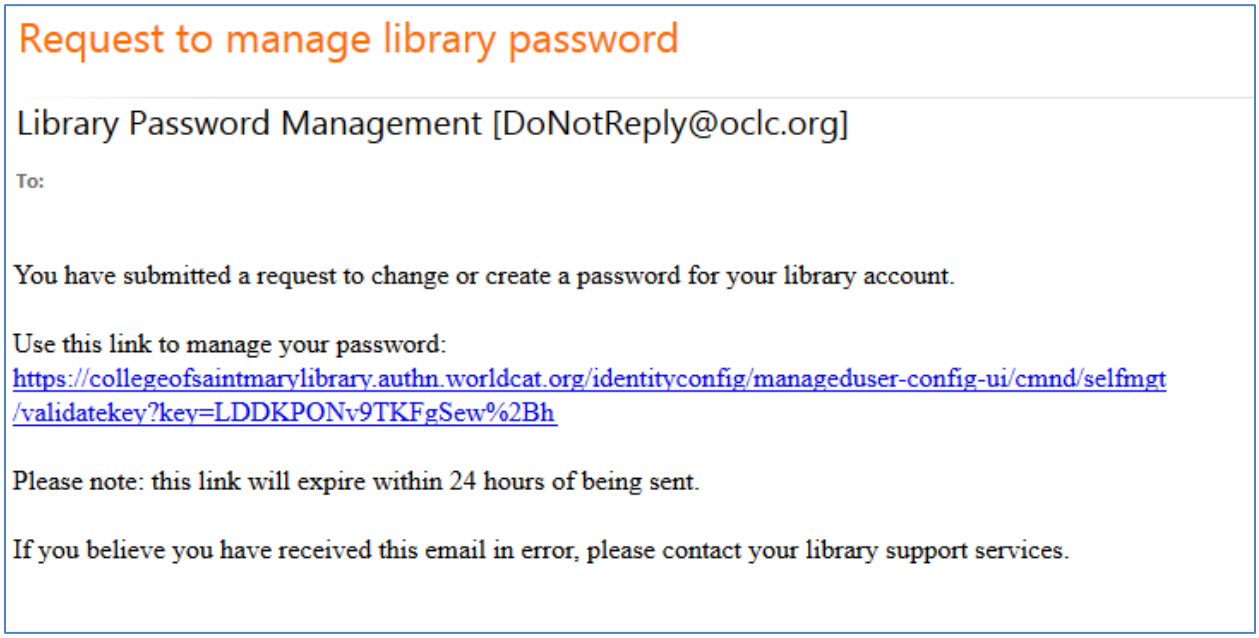


4. Enter the barcode number from the front of your student identification card beginning with 27201 and click on the “Request new password” button.

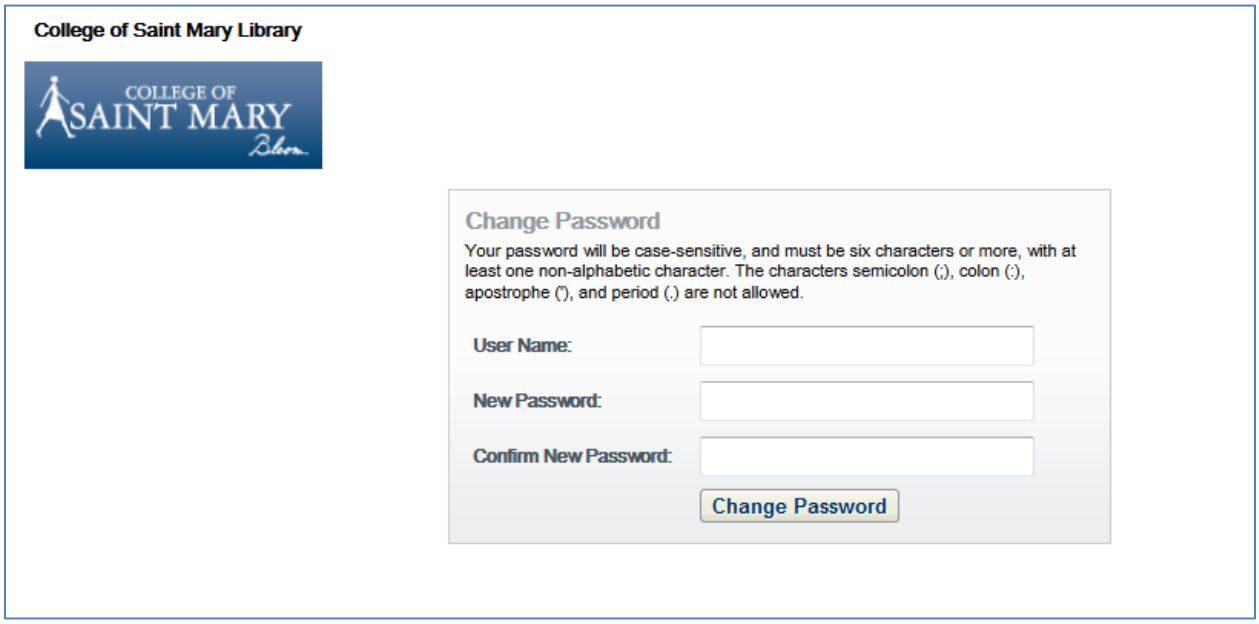


The circulation system will send an email message to your College of Saint Mary email account containing a link.

5. Click on the link listed in the e-mail message.

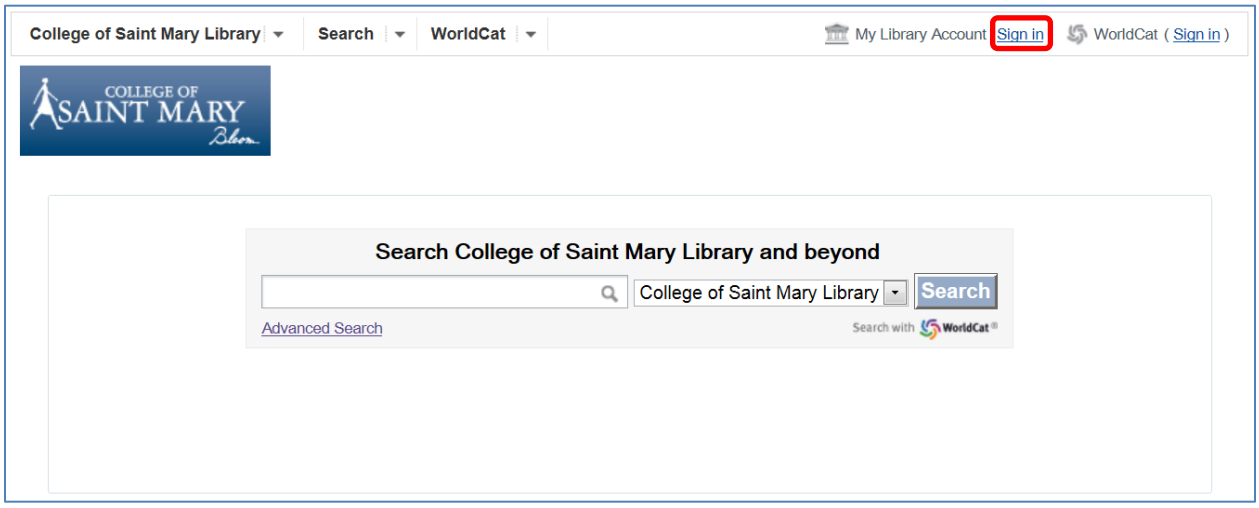


6. Enter your user name (barcode number from the front of your student identification card beginning with 27201). Enter a new password of your choice and confirm it.

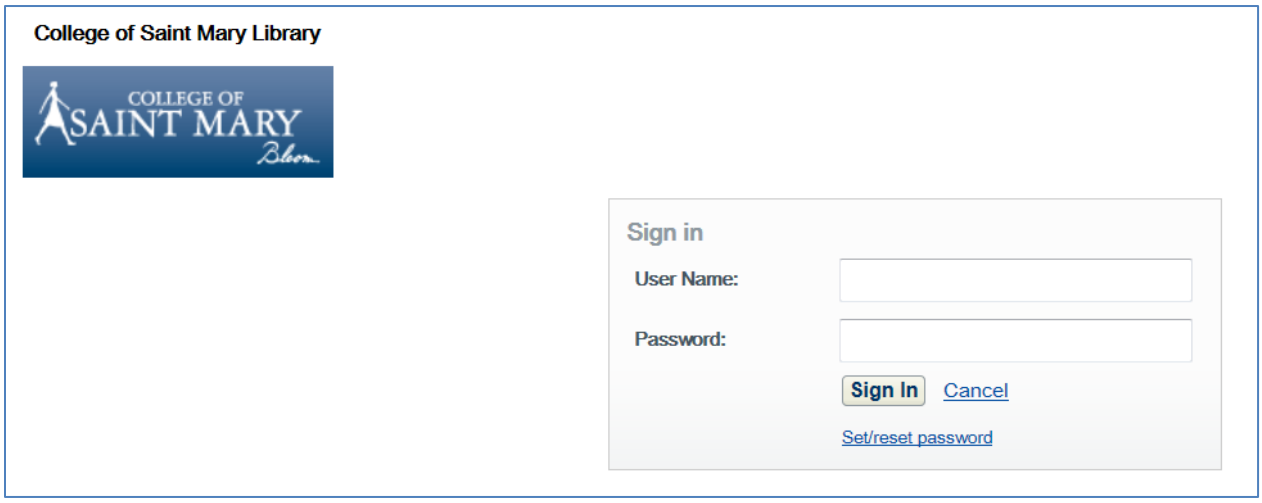


7. Navigate to the College of Saint Mary library on-line catalog (http://collegeofsaintmarylibrary.worldcat.org).

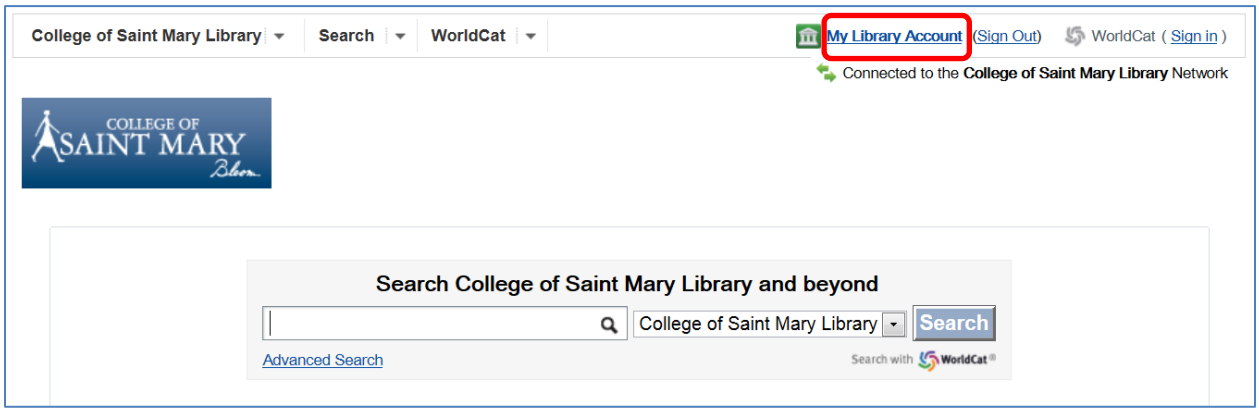
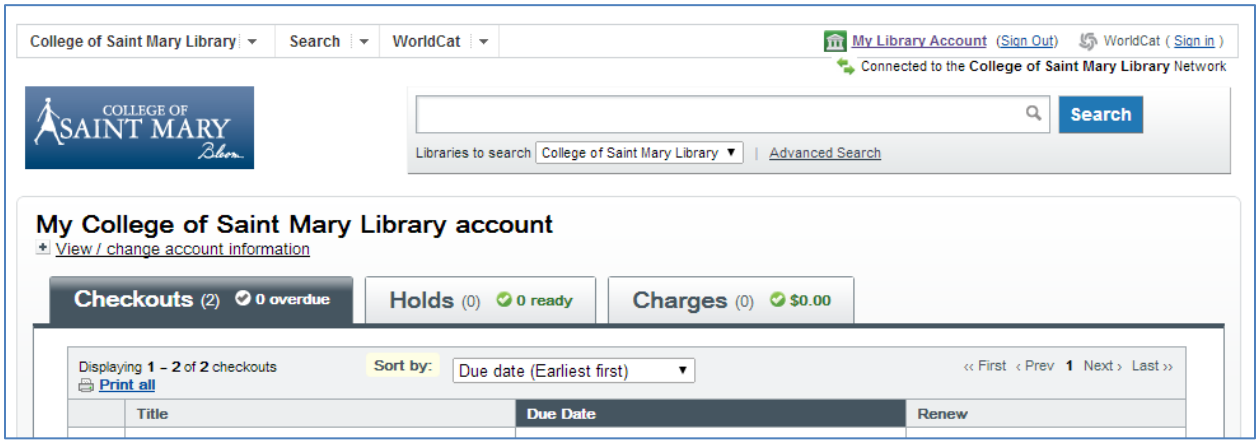
8. Click on the My Library Account "Sign in" link.



9. Enter your user name and password and click on the “Sign In” button.



10. Click on the “My Library Account” link.



11. Select the appropriate tab to view checkouts, holds, and charges.