



Master of Science in Organizational Leadership Program Director

College of Saint Mary in Omaha, Nebraska, seeks a Director for its online Master of Science in Organizational Leadership program (MSOL). The Program Director reports directly to the Associate Dean of the Division of Arts, Sciences, and Professional Studies.

In the online MSOL program, students earn a degree in just 12 months, taking two eight-week courses at a time to accommodate working professionals. Students build leadership skills and receive professional coaching under the guidance of a network of professionals with workplace leadership experience.

REQUIRED QUALIFICATIONS: The successful candidate must hold a doctoral degree in organizational leadership, organizational behavior, adult education, online education, or a related field; must be eligible for appointment at the rank of Assistant Professor, Associate Professor, or Full Professor; and must have experience in curriculum development, implementation, and assessment. **PREFERRED QUALIFICATIONS:** Experience in graduate education and administration. **SALARY:** Salary will be commensurate with credentials.

POSITION DUTIES: The MSOL Program Director

- teaches 15 credit hours/academic year;
- performs duties of a CSM faculty member as identified in the CSM Faculty Handbook;
- develops and manages the MSOL curriculum and schedules program courses;
- recruits, orients, supervises, and observes the teaching of MSOL adjunct faculty;
- creates and maintains online courses with the appropriate pedagogical resources;
- collects assessment data for the program's annual academic assessment report;
- advises all MSOL students and facilitates resolution of student issues;
- manages the MSOL budget;
- collaborates with Enrollment Services in developing and implementing MSOL recruitment;
- prepares program information for the catalog, fact sheets, brochures, and marketing materials
- maintains program records;
- maintains ongoing professional development and represents CSM in professional activities; and
- performs responsibilities as assigned by the division's Associate Dean and by the Vice President for Academic Affairs.

College of Saint Mary is minutes from a thriving downtown that boasts ample opportunities to experience art, theater, music, cultural events, beautiful gardens and a world-renowned zoo.

Application:

Please apply using the following link. Please have a letter of application, current curriculum vitae and contact information for three professional references ready to upload during the application process.

[Master of Science in Organizational Leadership Program Director Application](#)

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSM. Finalists will also be required to submit official transcripts. Review of applications will continue until the position is filled.

College of Saint Mary is a Catholic university providing access to education for women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, sexual orientation, gender identity, pregnancy, age, national origin, disability, veteran status, marital status or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.