



# COLLEGE OF SAINT MARY

*Bloom*

College of Saint Mary in Omaha, NE seeks candidates for Instructor or Assistant Professor Nursing positions to begin January 2015. The successful candidates will be expected to teach 24-credit hours per academic year. Other responsibilities include supervising adjunct instructors as needed, assisting with student recruitment, advising students, and serving on departmental and university committees. CSM is looking for positive, energetic, competent, and caring professionals to join excellent faculty dedicated to teaching. Candidates must possess a MSN with the intent to earn a doctoral degree. Candidates must also have a current, unencumbered nursing license in the state of Nebraska.

The Acute Psychiatric/Medical Surgical position requires a minimum of three years clinical experience in acute psychiatric nursing and teaching experience at the undergraduate level.

The Medical Surgical position requires a minimum of three years clinical experience in acute medical-surgical nursing and teaching experience at the undergraduate level.

College of Saint Mary is a Catholic university dedicated to the education of women in an environment that calls forth potential and fosters leadership. CSM is minutes from a thriving downtown that boasts ample opportunities to experience art, theater, music, cultural events, beautiful gardens and a world-renowned zoo.

To apply, send a letter of application, official transcripts, curriculum vitae, statement of teaching philosophy, and three confidential letters of recommendation to: Office of Academic Affairs, Nursing Search, College of Saint Mary, 7000 Mercy Road, Omaha, NE 68106. Review of applications will begin immediately and continue until the position is filled. See below for both job descriptions.

*College of Saint Mary is a Catholic university dedicated to the education of women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, age, national origin, disability, veteran status, marital status, or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.*

**Division of Health Professions  
Job Description**

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| POSITION TITLE:   | Nursing Faculty –Medical Surgical Nursing  |
| DIVISION:         | Health Professions   |
| JOB SUMMARY:      | Provides instruction to students within the Nursing Program as assigned. Responsible to Course Coordinator and Program Director. Coordinators are responsible to Program Director. Fulfills responsibilities of CSM faculty members.   |
| QUALIFICATIONS:   | Current, unencumbered Registered Nurse license in Nebraska or compact state.<br>Requires current CPR certificate.  |
| EDUCATION:        | A Master's Degree in Nursing required. Educational preparation in area(s) of teaching responsibility. Doctorate preferred or commitment to obtain doctorate.   |
| EXPERIENCE:       | Three years minimum experience in acute medical surgical nursing, 5 years preferred.<br>Prior teaching in a collegiate nursing program preferred.  |
| PERSONAL:         | Demonstrates a commitment to nursing and nursing education. Effective interpersonal skills.  |
| PROFESSIONAL:     | Currently licensed as a registered nurse with the ability to practice in the state of Nebraska. The license must be in good standing.<br>Membership in professional organization(s).<br>Participation in professional and community activities.<br>Ability to effectively lead faculty and students<br>Demonstrate outstanding oral, interpersonal, and written communication skills<br>Experience in planning, developing, implementing, evaluating, and customizing educational experiences<br>Ability to exercise a high degree of attention to detail and organization   |
| RESPONSIBILITIES: | <ul style="list-style-type: none"><li>• Teaches in the classroom and/or the clinical area as assigned.<ul style="list-style-type: none"><li>○ If teaching assignment is in course with multiple faculty, works cooperatively with course faculty to accomplish course objectives.</li><li>○ If assigned clinical teaching, meets clinical agency requirements for faculty.</li><li>○ Maintains positive working relationships with clinical facilities.</li></ul></li><li>• If assigned a Course Coordinator position, additional responsibilities include:<ul style="list-style-type: none"><li>○ Management of the classroom and/or clinical course to</li></ul></li></ul> |

include planning, implementation, and evaluation of learning experiences and evaluation of student achievement of course objectives.

- Provides direct leadership to other faculty teaching in the course in matters of curriculum, course expectations, and teaching effectiveness.
- Delegates course responsibilities appropriately to course faculty.
- Assists in evaluation of faculty teaching in course.
- Works cooperatively with Director of Undergraduate Nursing Programs to secure clinical learning experiences appropriate to course.
- Facilitates student achievement of course outcomes.
- Assists in curriculum planning, implementation, and evaluation for the nursing program to which assigned.
- Works cooperatively with Program Director, and other program faculty, Division Chairperson, and other division faculty to accomplish goals of nursing program and Division of Health Professions.
- Serves as Academic Advisor of assigned students.
- Fulfills Committee responsibilities as assigned.
- Fulfills duties of CSM faculty member as listed in CSM Faculty Handbook.
- Other duties as assigned

### **Division of Health Professions Job Description**

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|-----------------|--|
| POSITION TITLE: | Nursing Faculty – Acute Psychiatric/Medical Surgical Nursing   |
| DIVISION:       | Health Professions   |
| JOB SUMMARY:    | Provides instruction to students within the Nursing Program as assigned. Responsible to Course Coordinator and Program Director. Coordinators are responsible to Program Director. Fulfills responsibilities of CSM faculty members. |
| QUALIFICATIONS: | Current, unencumbered Registered Nurse license in Nebraska or compact state.<br>Requires current CPR certificate.  |
| EDUCATION:      | A Master’s Degree in Nursing required. Educational preparation in area(s) of teaching responsibility. Doctorate preferred or commitment to obtain doctorate.   |
| EXPERIENCE:     | Three years minimum experience in acute psychiatric nursing, 5 years preferred.  |

Ability to teaching nursing medical-surgical fundamental courses with long-term care component.  
Prior teaching in a collegiate nursing program preferred.

**PERSONAL:** Demonstrates a commitment to nursing and nursing education. Effective interpersonal skills.

**PROFESSIONAL:** Currently licensed as a registered nurse with the ability to practice in the state of Nebraska. The license must be in good standing.  
Membership in professional organization(s).  
Participation in professional and community activities.  
Ability to effectively lead faculty and students  
Demonstrate outstanding oral, interpersonal, and written communication skills  
Experience in planning, developing, implementing, evaluating, and customizing educational experiences  
Ability to exercise a high degree of attention to detail and organization

**RESPONSIBILITIES:**

- Teaches in the classroom and/or the clinical area as assigned.
  - If teaching assignment is in course with multiple faculty, works cooperatively with course faculty to accomplish course objectives.
  - If assigned clinical teaching, meets clinical agency requirements for faculty.
  - Maintains positive working relationships with clinical facilities.
- If assigned a Course Coordinator position, additional responsibilities include:
  - Management of the classroom and/or clinical course to include planning, implementation, and evaluation of learning experiences and evaluation of student achievement of course objectives.
  - Provides direct leadership to other faculty teaching in the course in matters of curriculum, course expectations, and teaching effectiveness.
  - Delegates course responsibilities appropriately to course faculty.
  - Assists in evaluation of faculty teaching in course.
  - Works cooperatively with Director of Undergraduate Nursing Programs to secure clinical learning experiences appropriate to course.
- Facilitates student achievement of course outcomes.
- Assists in curriculum planning, implementation, and evaluation for the nursing program to which assigned.
- Works cooperatively with Program Director, and other program faculty, Division Chairperson, and other division faculty to accomplish goals of nursing program and Division of Health Professions.
- Serves as Academic Advisor of assigned students.

- Fulfills Committee responsibilities as assigned.
- Fulfills duties of CSM faculty member as listed in CSM Faculty Handbook.
- Other duties as assigned