



## **Nursing Lab Manager & Clinical Liaison**

College of Saint Mary seeks candidates for a full-time Nursing Lab Manager & Clinical Liaison position. At College of Saint Mary we believe in the power of education to help women realize their potential, identify leadership strengths and find fulfillment in careers and lives.

The successful candidate will support the nursing laboratory and simulation facilities. This includes maintaining day-to-day nursing lab operations, providing operational support of the facilities, promoting the safe use of the facilities and equipment, and simulator training. Additionally, the successful candidate will serve as a clinical liaison and compliance officer. This includes maintaining clinical compliance data, promoting communication with clinical facilities, and securing/maintaining affiliation agreements for nursing clinical sites.

The candidate must have strong skills in organization, attentiveness to detail, effective communication and documentation, and teamwork and collaboration.

### **Required Qualifications:**

- Bachelor degree in related medical, public safety, education, or administrative field of study preferred.
- Five years of experience in secretarial/administrative responsibilities including

### **Application:**

Please apply using the following link. Please have a resume, cover letter and contact information for three professional references, including a minimum of one supervisor ready to upload during the application process.

[Application: Nursing Lab Manager & Clinical Liaison](#)

*College of Saint Mary is a Catholic university providing access to education for women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, sexual orientation, gender identity, pregnancy, age, national origin, disability, veteran status, marital status or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.*