Vice President of Institutional Technology
College of Saint Mary/Omaha, Nebraska

College of Saint Mary is seeking a Vice President of Institutional Technology. As the chief information officer of the university, this individual who is a member of the Senior Leadership Team (President’s Cabinet), directs the vision and planning for all institutional technology on the campus. This position works closely with faculty, staff and administration to determine the best implementation of information technology to support CSM’s overall vision and strategic plan. This includes the development of programs, policies, and training for academic and operating systems, computer services, network communications, and management information services to accomplish the institution’s goals and objectives.

Primary Job Responsibilities:

- Maintains knowledge of current educational and business applications to ensure appropriate planning for technology on the campus.
- Works with Institutional Computing Needs committee to ensure understanding of and investment required to meet vision and planning objectives.
- Prepares and revises three to five year technology plan including hardware/software requirements and budgets.
- Monitors the day-to-day operations of the IT department, including hiring, orientation, and training of new IT employees.
- Evaluates overall operations of Institutional Technology functions, performs appropriate cost benefit analysis, and recommends enhancements that maximize effectiveness and minimize costs.
- Consistently evaluates all systems, staffing and training on various applications.
- Advises senior management on strategic systems conversions and integrations in support of college goals and objectives.
- Oversees design of network architecture, defining standards and protocols for data exchange and communications.
- Oversees the development, design, and implementation of new applications and changes to existing computer systems and software packages ensuring integration while maintaining data integrity.
- Prepares college objectives and annual/capital budgets to facilitate the orderly and efficient capture, storage, processing, and dissemination of information.
- Works collaboratively with the academic leadership to introduce technological instructional innovations and ensure support for on-line, hybrid, and web-enhanced courses.
- Oversees the delivery of professional development in technological expertise for both faculty and staff.
- Works collaboratively with all administrative/operational divisions to oversee the implementation and training on appropriate software applications.
- Ensures the security of the information systems, communication lines, and equipment.
• Responsible for the development and review of all back-up and disaster recovery procedures and plans.
• Develops, establishes and reviews operating policies and procedures ensuring conformance of systems with ongoing life of the campus.
• Member of various administrative and academic committees. Actively participates in Senior Leadership Team.
• Performs other duties as assigned.

Qualifications:
Bachelor’s degree in Computer Science, MIS or related field is required, Master’s degree preferred. At least a minimum of five years of increasingly responsible management experience in MIS or computer science required. At least three – five years of management and information systems experience. Experience in post-secondary education highly preferred. Also need the ability to multi-task, excellent interpersonal and communication skills, ability to motivate teams to produce quality outcomes while simultaneously managing several projects, ability to participate in and facilitate group meetings and a willingness to participate in the mission of College of Saint Mary.

About Omaha:
College of Saint Mary is located centrally in Omaha, the largest city in Nebraska. A growing city with metropolitan area population of 850,000 set among the rolling hills of the Missouri River Valley, Omaha is the home of five Fortune 500 companies, a world-class zoo, professional and semi-professional sports teams, and a nationally recognized community theater, ballet, and symphony.

Application:
If interested, please apply using the following link. Please put your resume, letter of interest, names and contact information for three professional references, including a minimum of one supervisor, in one document before you apply. When the system asks you to attach a resume please attach the document that contains all of the above information. The system allows only one attachment.

https://home.eease.adp.com/recruit/?id=5914601

College of Saint Mary is a Catholic university dedicated to the education of women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, age, national origin, disability, veteran status, marital status, or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.