



College of Saint Mary strives to create a safe, inclusive educational environment where every person's worth and dignity is valued and nurtured. Applicants representing diverse backgrounds and experiences are highly encouraged to apply.

Dean of Students

Are you a positive, energetic, and caring professional looking to join excellent faculty and staff dedicated to supporting student development? The Dean of Students serves as a senior officer responsible for the direction of student development, retention, success, and community life at the College of Saint Mary.

Our Ideal Candidate Is Someone Who:

- Demonstrate high levels of integrity and professionalism, and has the ability to sustain and promote enthusiasm.
- Possess strong interpersonal communication skills and proven ability to work in a way that honors diverse cultures, perspectives, and people.

Our Ideal Candidate's Education and Experience:

- Master's degree required in student development, counseling, or related field.
- 5 – 7 years of related professional experience, along with 3 – 5 years of supervisory experience.
- Strong experience working with and creating institutional policies, procedures, and assessment of programs following a best practice methodology and format.
- Working knowledge of FERPA regulations and confidentiality requirements.
- Excellent interpersonal presentation and communication skills, solid administrative and organizational skills, ability to manage multiple priorities, team-building skills, and commitment to developing programs based on student learning outcomes for diversity, equity, and inclusion programming.

This Position Is Responsible For:

- Supervision of Assistant Dean for Student Life, Assistant Dean of Student Success, and Director of Residential Life.
- Leads planning, evaluation, implementation and assessment of academic and co-curricular programs and activities.
- Model a vibrant campus community and culture.
- Oversight of student retention and success in Student Affairs.
- Oversee all orientation and transition programs for new and returning students.
- Serve as chief conduct officer.
- Ensure institutional compliance within Student Affairs.
- Manage institutional partnerships and technology solutions.

Why You Want to Be on This Team:

- You would be a part of a Mission-centered team, who work together to serve our community.
- You would enjoy full-time benefits including health insurance, paid time off, tuition remission programs, 403(b) with employer match, employee wellness time, and more!
- CSM is committed to supporting the work-life balance of its faculty and staff.

Application

Please have a resume, cover letter, and contact information for three professional references, including one supervisor, ready to upload during the application process.

Please apply using the following link: [Dean of Students](#)

College of Saint Mary is a Catholic university providing access to education for women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, sexual orientation, gender identity, pregnancy, age, national origin, disability, veteran status, marital status or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.