

C O L L E G E O F
SAINT MARY

Coordinator, Student Engagement and Leadership

Are you an innovative and dynamic person ready to support students in their journey through higher education? If so, you might be perfect for this position. This position plays a key role in shaping a vibrant and inclusive campus environment. This position leads student engagement initiatives, leadership development efforts, and co-curricular programming that enrich the student experience and supports both personal and academic growth.

Our Ideal Candidate's Education and Experience Include:

- A Bachelor's degree is required. A Master's degree in Student Affairs or a related field is preferred.
- Relevant experience in student affairs or higher education.
- Must possess a valid Nebraska driver's license.

Responsibilities for This Position Include:

Working closely with faculty, staff, and student organizations, the Coordinator develops and implements opportunities that encourage student involvement, leadership, and connection to campus life. Key areas of focus include supporting clubs and organizations, providing leadership development opportunities, and fostering academic engagement among students.

In consultation with their supervisor, responsibilities include planning student involvement activities, advising the Campus Activities Board, and coordinating traditional campus events. The Coordinator also helps plan and implement a variety of programming opportunities for students, including weekend, summer, and evening events designed to increase engagement and build community.

In addition to program coordination, the Coordinator mentors students to help cultivate their leadership potential while ensuring that all engagement initiatives align with the institution's mission, core values, and strategic priorities related to student success and retention.

Why You Want to Be on This Team:

- You would be a part of a Mission-centered team, who work together to serve our community.
- You would enjoy full-time benefits including health insurance, paid time off, tuition remission programs, 403(b) with employer match, employee wellness time, and more!
- CSM is committed to supporting the work-life balance of its faculty and staff.

Application

Please have a resume, cover letter, and contact information for three professional references, including one supervisor, ready to upload during the application process.

Please apply using the following link: [Coordinator, Student Engagement and Leadership](#)

College of Saint Mary is a Catholic university providing access to education for women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, sexual orientation, gender identity, pregnancy, age, national origin, disability, veteran status, marital status or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.