



College of Saint Mary strives to create a safe, inclusive educational environment where every person's worth and dignity is valued and nurtured. Applicants representing diverse backgrounds and experiences are highly encouraged to apply.

## **Dean, Academic Affairs**

Spring or Summer 2024; Rank open

**Are you a positive, energetic, competent, and caring professional looking to join excellent faculty dedicated to teaching?** The Dean of Academic Affairs has oversight for a wide variety of programs and disciplines. This person is responsible for serving as an advocate for the Division and as a member of the academic leadership team in implementing decisions to forward the goals and mission of the college.

### **Our Ideal Candidate Is Someone Who:**

- Is a positive, energetic, competent, and caring professional who wants to join excellent faculty dedicated to teaching.
- Desires to serve students, faculty and staff from diverse backgrounds.

### **Our Ideal Candidate's Education and Experience:**

- Doctoral degree from an accredited college or university.
- 5+ years of academic program management experience in higher education
- Experience with teaching at the undergraduate or graduate college level
- Evidence of scholarly work and professional development
- Experience with budgeting, accreditation, strategic planning, and conflict management

### **This Position Is Responsible For:**

- Supporting the development of curriculum, scholarship, and service opportunities.
- Leading planning, evaluation, implementation and assessment of academic and co-curricular programs and activities.
- Assisting with accreditation/compliance for program, division, and institution.
- Monitoring student success and retention to ensure timely progression towards degree attainment.

### **Why You Want to Be on This Team:**

- You would be a part of a Mission-centered team, who work together to serve our community.
- You would enjoy full-time benefits including health insurance, paid time off, tuition remission programs, 403(b) with employer match, employee wellness time, and more!
- CSM is committed to supporting the work-life balance of its faculty and staff.

### **Application:**

CSM is committed to building a diverse educational environment. During the application process, please be prepared to upload a letter of application, current curriculum vitae, statement of teaching philosophy (including information on ways in which your inclusive pedagogy contributes to building and supporting diverse communities), and current contact information for three professional references.

Please apply using the following link: [Dean, Academic Affairs](#)

*College of Saint Mary is a Catholic university providing access to education for women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, sexual orientation, gender identity, pregnancy, age, national origin, disability, veteran status, marital status or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.*