



College of Saint Mary strives to create a safe, inclusive educational environment where every person's worth and dignity is valued and nurtured. Applicants representing diverse backgrounds and experiences are highly encouraged to apply.

General Maintenance

Are you looking to join a self-motivated, driven general maintenance team? You might be a perfect fit for our General Maintenance position. This position performs basic maintenance and repair across campus.

Our Idea of a Perfect Candidate Is Someone Who:

- Wants to be the point person for all maintenance needs on campus.
- Can perform day to day preventive maintenance, repair and renovation of the fixtures and equipment within the facility and on the grounds.

Our Ideal Candidate's Education and Experience Include:

- Required: High school diploma or equivalent; Minimum of two years of maintenance experience
- Preferred: Trade school certificate/diploma preferred; Building maintenance and construction trade experience is preferred

This Position:

- Determines defects in, repairs, and maintains heating, water, and drainage systems in commercial and residential settings.
- Repairs or replaces plumbing fixtures such as sinks, toilets and faucets.
- Mends or replaces plumbing pipes, tests joints and pipe systems for leaks.
- Opens clogged drains.
- Performs general maintenance to include basic electrical, painting, minor construction tasks and other requests made as needed on campus.
- Assists with snow removal during winter months. Assists with mowing during summer months.
- Assists with other tasks assigned to the Facilities Department through the work order system.

Why You Want to Be on This Team:

- You would be a part of a Mission-centered team, who work together to serve our community.
- You would enjoy full-time benefits including health insurance, paid time off, tuition remission programs, 403(b) with employer match, employee wellness time, and more!
- CSM is committed to supporting the work-life balance of its faculty and staff.

Application

Please have a resume, cover letter, and contact information for three professional references, including one supervisor, ready to upload during the application process.

Please apply using the following link: [General Maintenance](#)

College of Saint Mary is a Catholic university providing access to education for women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, sexual orientation, gender identity, pregnancy, age, national origin, disability, veteran status, marital status or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.